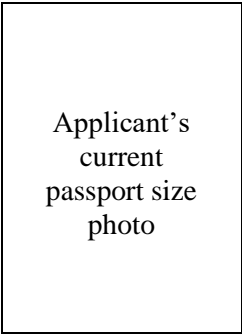


FORM A3-1

APPLICATION FOR REGISTRATION AS AN INSPECTOR OF WORKS

Section 10E of the Registration of Engineers Act 1967 (Revised 2015)



(To be completed by the Applicant in BLOCK LETTERS)

SECTION A (to be filled in by All)

Name : .....

Gender: \*Male [ ]

Date of Birth : .....

\*Female [ ]

Place of Birth : .....

Nationality : ..... Identification Card No : .....

Address in Malaysia (if any) : .....

Tel. No.: ..... Mobile Phone No.: ..... Fax No: .....

Postal address (if different from above) : .....

E-mail Address : .....

Qualifications : .....

.....

SECTION B (to be filled in by Non-Malaysian)

Passport No.: ..... Place of Issue : .....

Date of Issue : ..... Date of Expiry : .....

Country of Birth : ..... Nationality : .....

Address in Country of Origin : .....

For Non-Malaysian with Permanent Residency:

(i) I have been a Permanent Resident of Malaysia since : .....

(ii) Permanent Resident Identification Card No.: .....

\* Tick ( √ ) where applicable

PENALTY

Section 24(a) of the Registration of Engineers Act 1967 (Revised 2015) : "Any person, sole proprietorship, partnership or body corporate who procures or attempts to procure registration or a certificate of registration under this Act be knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, application or representation whether in writing or otherwise, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding fifty thousand ringgit, or to imprisonment for a term not exceeding three years, or to both".

**APPENDIX - A**

**BRANCH OF ENGINEERING**

Listed below are branches of engineering registered by the Board of Engineers Malaysia.

Please tick (  ) in the appropriate branch of engineering.

Example: If your academic qualification is in Civil Engineering, please tick Civil

Civil

Mechanical

Electrical

Chemical

Others (*please specify*): .....

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**FORM A3-1**

**DECLARATION TO BE SIGNED BY THE APPLICANT**

- a) I, the undersigned, apply for registration as an Inspector of Works and if I am registered, I agree to abide by:
  - i. Registration of Engineers Act 1967 (Revised 2015) and The Registration of Engineers Regulations 1990 (Revised 2015) ; and
  - ii. Notifications and Circulars issued by the Board of Engineers Malaysia.
  
- b) I hereby authorize the Board of Engineers Malaysia to seek clarification on any information submitted in any manner and by any means as it deems fit and proper.

Date: .....

.....  
(*Signature of Applicant*)

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**DOCUMENTS TO BE ATTACHED WITH THIS APPLICATION FORM:**

- (i) Applicant to submit certified copies (by a Professional Engineer **or** Professional Engineer with Practising Certificate recognized by the Board of Engineers Malaysia) of the following:
  - a) Diploma scroll and full official transcripts related to engineering/engineering technology only.
  - b) Degree scroll and full official transcripts (*if any*)
  - c) Identification Card (*for Malaysian*)
  - d) Permanent Resident and/or Passport (*for Non-Malaysian*)
  
- (ii) The application shall be accompanied with a non-refundable processing fee of RM50.00 in the form of money order, postal order, bank draft, cheque or any other form as determined by the Board, made payable to the **Lembaga Jurutera Malaysia**.

**For Office Use Only**

Start Date : ..... Application Status : .....

Application Date : ..... Current Status : .....

Rejection Date : ..... Circulation Date : .....

Received Date : ..... Approval Date : .....

Note Date : ..... List Status : .....

Suffix : .....

**APPENDIX A**

**SUMMARY OF EMPLOYMENT (Page No. ....)**

Please detail the main duties you have performed with emphasis on the most recent years proceeding your application.

Name : .....

Identification Card No./Permanent Resident Card and/or Passport : .....

Date (month & year) Relating to Each Appointment	Company	Position	Summary of Experience	Name, position and Reg. No. under whom served

*\*\* Where space provided is sufficient please attached annexed sheet.*

**APPENDIX A**

**SUMMARY OF EMPLOYMENT (Page No. ....)**

Please detail the main duties you have performed with emphasis on the most recent years proceeding your application.

Name : .....

Identification Card No./Permanent Resident Card and/or Passport : .....

Date (month & year) Relating to Each Appointment	Company	Position	Summary of Experience	Name, position and Reg. No. under whom served

I hereby declare that I have worked as an Inspector of Works since .....  
in the field of ..... I certify that the above information provided are to the  
best of my knowledge, accurate and correct in all respects.

.....  
(Signature of Applicant)

Date : .....

**NOTE :** The Summary of Employment need to be endorsed by a Professional Engineer/Professional Engineer with Practising Certificate of the Engineering Consultancy Practice or the Employer.

**DECLARATION BY PROFESSIONAL ENGINEER/  
PROFESSIONAL ENGINEER WITH PRACTISING CERTIFICATE**

I, ..... \* Professional Engineer (PE)/

Professional Engineer with Practising Certificate (PEPC) Registration No. ....

confirm herein that \* Mr/Ms .....

Identification No. .... is working as an Inspector of Works in the

field of ..... under my supervision.

I hereby confirm the following:

Current position:	.....
Responsibility :	.....
	.....
	.....
	.....
	.....
Tenure of Office :	.....

I certify that the information provided is, to the best of my knowledge, accurate and correct in all respects.

Signature:

.....

\* PE No. / PEPC No. : .....

Date : .....

\* *Delete whichever is not applicable.*

# APPLICATION FOR REGISTRATION AS AN INSPECTOR OF WORKS

## CHECKLIST

(To be submitted together with Form A3-1)

Tick (✓) if it is applicable and has been fulfilled. Cross (X) if it is not applicable.

	<u>Applicant</u>	<u>For Office Use</u>
1. Form A3-1 has been duly filled and signed.	<input type="checkbox"/>	<input type="checkbox"/>
2. A processing fee of RM50.00	<input type="checkbox"/>	<input type="checkbox"/>
* Option 1 - Courier service charge of RM15.00 for delivery of Certificate of Registration.	<input type="checkbox"/>	<input type="checkbox"/>
* Option 2 - The yearly subscription fee of RM30.00 for BEM publication 'The Ingenieur'.	<input type="checkbox"/>	<input type="checkbox"/>
3. A registration fee of RM50.00 ( <i>upon instruction and approval from BEM only</i> )	<input type="checkbox"/>	<input type="checkbox"/>
4. Copy of Identification Card ( <i>cross with remarks "FOR BEM USE ONLY"</i> )	<input type="checkbox"/>	<input type="checkbox"/>
5. Copy of Permanent Resident Card and/or Passport (Non-Malaysia) ( <i>cross with remarks "FOR BEM USE ONLY"</i> )	<input type="checkbox"/>	<input type="checkbox"/>
6. Copy of Diploma scroll and full officials transcript ( <i>first year to final year</i> )	<input type="checkbox"/>	<input type="checkbox"/>
7. Copy of Degree scroll and full officials transcript ( <i>if any</i> )	<input type="checkbox"/>	<input type="checkbox"/>
8. The diploma is accredited by Engineering Technology Accreditation Council (ETAC) or by a Professional body who is a signatory of Dublin Accord (DA).	<input type="checkbox"/>	<input type="checkbox"/>
9. Item 3, 4, 5 and 6 are certified by a Professional Engineer <u>or</u> Professional Engineer with Practising Certificate recognised by BEM.	<input type="checkbox"/>	<input type="checkbox"/>
10. A copy of passport size photograph ( <i>please write your name at the back of the photograph</i> ).	<input type="checkbox"/>	<input type="checkbox"/>
11. Appendix A - Summary of Employment ( <i>if any</i> )	<input type="checkbox"/>	<input type="checkbox"/>
12. Declaration by Professional Engineer/Professional Engineer with Practising Certificate ( <i>if any</i> )	<input type="checkbox"/>	<input type="checkbox"/>

Remarks:

.....

.....

.....

.....

I confirm that I have completed the above and fulfil BEM requirements.

.....  
*(Signature of Applicant)*

<p><b>For Office Use Only</b></p> <p>Signature of Officer-in-Charge Board of Engineers Malaysia</p> <p>.....</p> <p>Date :</p>
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