

FORM A9

REGISTRATION OF ENGINEERS ACT 1967

REGISTRATION OF ENGINEERS REGULATIONS 1990

**APPLICATION FOR REGISTRATION AS AN ENGINEERING CONSULTANCY PRACTICE
(SOLE PROPRIETOR)**

(To be completed by the Applicant in BLOCK LETTERS)

Name of Sole Proprietorship:

.....

Registered Address:

.....

Tel. No.: Fax No.:

E-mail Address:

1. SOLE PROPRIETOR:

Name	Identification Card No./ Passport No.	<u>Professional Engineer with Practicing Certificate</u> Registration No.	<u>Branch of Engineering</u> Branch of Engineering
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.....

***Note:** Sole Proprietor shall comply with Section 7A of The Registration of Engineers Act 1967 and Regulation 34A of The Registration of Engineers Regulations 1990.*

2. LIST OF SERVICES PROPOSED TO BE OFFERED BY THE SOLE PROPRIETORSHIP –
(Where space provided is insufficient, please attach annexed sheet)

.....

.....

.....

PENALTY

Section 24(a) of the Registration of Engineers Act 1967: "Any person, sole proprietorship, partnership or body corporate who procures or attempts to procure registration or a certificate of registration under this Act by knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, application or representation whether in writing or otherwise, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding fifty thousand ringgit, or to imprisonment for a term not exceeding three years, or to both."

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3. INFORMATION OF EMPLOYEES IN THE SOLE PROPRIETORSHIP –

- (i) Number of staff employed: Graduate Engineer:
- Engineering Technologist:
- Inspector of Works:
- Professional Engineer:
- Professional Engineer with Practising Certificate:
- Accredited Checker:
- Other staff:
- (ii) Total no of employees:

4. SIGNATURE OF SOLE PROPRIETOR –

.....
(Name)

.....
(Stamp/Seal and Date)

DOCUMENTS TO BE ATTACHED WITH THIS APPLICATION FORM:

- (i) Statutory Declaration of the sole proprietor.
- (ii) Letter of Acknowledgement by company other than Engineering Consultancy Practice *(if applicable)*.
- (iii) Declaration on Active Involvement with other ECP.
- (iv) Form K ((permission to be a director/executive/shareholder in a contracting or manufacturing company) *(if applicable)*).
- (v) **A non-refundable** processing fee for the amount of RM50.00 and registration fee for the amount of RM250.00 in the form of money order, postal order, bank draft, cheque or any other form as determined by the Board, made payable to the Board of Engineers Malaysia.

For Office Use Only

Start Date:..... Application Status:.....

Application Date:..... Current Status:

Rejection Date:..... Circulation Date:.....

Received Date:..... Approval Date:.....

Note Date:..... List Status:

Suffix:.....

STATUTORY DECLARATION
(SURAT AKUAN BERKANUN)

I, (Full name)

(I.C No.) * Director and/or

Shareholder / Principal / Partner of the Engineering Consultancy Practice

.....

hereby declare that:

I am not a *director, shareholder, principal, partner, employee of any other organization other than the above Engineering Consultancy Practice.

I am *director, shareholder, principal, partner, employee of the following organization

* Name of organization	Nature of business	Designation	Shareholding held

I make this solemn declaration conscientiously believing the same to be true by virtue of the provisions of the Statutory Declaration Act 1960.

Subscribed and solemnly)
 declared by the abovement)
 this day of)

.....

(Professional Engineer / Registered Architect /
 Registered Quantity Surveyor)

Before me:)
)
)

.....
 (Commissioner of Oath)

Note: * State all organizations (including non-engineering companies) in which you are involved.

FORM K

To:

REGISTRAR
BOARD OF ENGINEERS MALAYSIA
TINGKAT 17 BLOK F IBU PEJABAT JKR
JALAN SULTAN SALAHUDDIN
50580 KUALA LUMPUR

**PERMISSION TO BE INVOLVED IN A
CONSTRUCTION OR MANUFACTURING COMPANY**

I, a Professional Engineer registered with the Board of Engineers Malaysia hereby apply for permission to be involved in * construction / manufacturing company.

- 1. Name :

- 2. Address :
.....
.....

- 3. Registration No. :

- 4. Branch of Engineering :

- 5. (i) Name of Engineering Consultancy Practice :
.....

- (ii) Position :

- 6. (i) Name of * Construction / Manufacturing company :
.....

- (ii) Nature of business :

- (iii) Position :

- (iv) Shares held (%) :

I, the undersigned, will comply with the Regulation 32 and 33, the Registration of Engineers Regulations 1990 (Revised 2015).

Date: (Signature & PE stamp)

NOTE: (1) Please attach annexed sheet if applying for more than one company.
(2) * Delete whichever not applicable.

APPENDIX 1

COMPANY LETTERHEAD

Our Ref: (if applicable).....

Date;

**REGISTRAR
BOARD OF ENGINEERS MALAYSIA
TINGKAT 17 BLOK F IBU PEJABAT JKR
KOMPLEKS KERJA RAYA MALAYSIA
JALAN SULTAN SALAHUDDIN
50580 KUALA LUMPUR**

Dear Sir,

**ACKNOWLEDGEMENT ON PROFESSIONAL ENGINEER WITH PRACTISING
CERTIFICATE'S INVOLVEMENT IN ENGINEERING CONSULTANCY PRACTICE**

I wish to declare that our organization/company is aware that Ir. *name*.....
Identification No: is involved in(*name of the engineering
consultancy practice*).....

2. Our company/organization have no objection for * him/her to practise and carry out or perform professional engineering services in the body corporate/partnership/sole proprietorship/multi-disciplinary practice.

Thank you.

Yours faithfully,

..... – *director / partner* -
(Full Name)

* *Delete whichever is inapplicable*

APPENDIX 2

COMPANY LETTERHEAD

Our Ref: (if applicable).....

Date;

**REGISTRAR
BOARD OF ENGINEERS MALAYSIA
TINGKAT 17 BLOK F IBU PEJABAT JKR
KOMPLEKS KERJA RAYA MALAYSIA
JALAN SULTAN SALAHUDDIN
50580 KUALA LUMPUR**

Tuan,

DECLARATION ON ACTIVE INVOLVEMENT IN ENGINEERING CONSULTANCY PRACTICE

I, *Ir.* Identification No. hereby confirmed that I will be active in the following engineering consultancy practice:

	Name of the Engineering Consultancy Practice	BEM Reg. No.	Position
1.			
2.			

3. It is my responsibility to inform the Board of Engineers Malaysia should I resign or no longer active in any of the company declared above.

Thank you.

Yours faithfully,

(Name :)
(ID No:)

} **Signature, name, Identification No. and Professional Engineer's seal.**

**** IMPORTANT NOTICE ****

Any involvement in an engineering consulting company that is not declared will be considered INACTIVE.

**APPLICATION FOR REGISTRATION AS AN ENGINEERING CONSULTANCY PRACTICE
(SOLE PROPRIETORSHIP)**

CHECKLIST

(To be submitted together with Form A9)

	<u>Applicant</u>	<u>For Office Use</u>
1. Processing Fee amounting RM50.00 AND Registration Fee amounting RM 250.	<input type="checkbox"/>	<input type="checkbox"/>
2. Optional: Courier service fee of RM15.00 (Purpose: Delivery of certificate of registration)	<input type="checkbox"/>	<input type="checkbox"/>
3. Form A9 has been duly filled and signed.	<input type="checkbox"/>	<input type="checkbox"/>
4. Statutory Declaration from directors and shareholders has been duly filled and signed.	<input type="checkbox"/>	<input type="checkbox"/>
5. Letter of Acknowledgement by company other than Engineering Consultancy Practice (<i>if applicable</i>).	<input type="checkbox"/>	<input type="checkbox"/>
7. Declaration on Active Involvement with other ECP has been submitted.	<input type="checkbox"/>	<input type="checkbox"/>
8. Form K has been duly filled and signed. (<i>if applicable</i>)	<input type="checkbox"/>	<input type="checkbox"/>

Remarks:

.....
.....

I confirm that I have completed the above and fulfils BEM requirements.

Signature of Applicant

.....
Date:

<u>For Office Use Only</u>
Signature of Officer-in-charge Board of Engineers Malaysia
..... Date: