

FORM H

REGISTRATION OF ENGINEERS ACT 1967 (REVISED 2015)

APPLICATION FOR RENEWAL OF REGISTRATION FOR YEAR

Regulation 20 of the Registration of Engineers Regulations 1990 (Revised 2015)

A. APPLICATION FOR RENEWAL OF REGISTRATION FOR:

* Professional Engineer
(Renewal fee RM200.00 and RM100.00 for age ≥ 60 years old)

* Professional Engineer with Practicing Certificate (Renewal fee RM400.00)

* Inspector of Works
(Renewal fee RM30.00 for every 3-year)

* Accredited Checkers
(Renewal fee RM 200.00 and RM100.00 for age ≥ 60 years old)

B. APPLICANT DETAIL (to be completed by the applicant in BLOCK LETTERS):

1. Name:
2. MyKad (Malaysian) / Identity Card No. (P) Nationality:
3. BEM Registration No.
4. Address (if any change)
.....
.....
5. Tel. No.: Mobile Phone No.:
6. Email : Fax No.:

Choose only one. If you are registered in both category, PEPC & Accredited Checker, separate FORM H is required for each category.

C. PAYMENT DETAILS:

Payable to "LEMBAGA JURUTERA MALAYSIA". Payment details:

* Bank draft/Cheque No.:

* Payment 'online' via bank amount on

* Malaysia Money Order/Postal Order No.:

* Others (please specify):

D. DECLARATION: (choose either one)

CPD Record is not applicable for Accredited Checker or less than 6-month prior to date of renewal.

less than 6-month of renewal. or to date month prior to date of renewal.

E. CPD RECORD for the last three years:

Years				Total CPD
CPD hours				

I hereby declare that the information and particulars provided by me in this form is true and correct.

.....
(signature of applicant)

.....
(date)

NOTE: * Please (✓) where applicable.

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(Renewal fee RM200.00 and RM100.00 for age ≥ 60 years old)</p> | <p>* <input type="checkbox"/> Professional Engineer with Practicing Certificate (Renewal fee RM400.00)</p> |
| <p>* <input type="checkbox"/> Inspector of Works
(Renewal fee RM30.00 for every 3-year)</p> | <p>* <input type="checkbox"/> Accredited Checkers
(Renewal fee RM 200.00 and RM100.00 for age ≥ 60 years old)</p> |

B. APPLICANT DETAIL (to be completed by the applicant in BLOCK LETTERS):

1. Name:
2. MyKad (Malaysian) / Identity Card No. (Foreign): Nationality:
3. BEM Registration No.:
4. Address (if any change):
.....
.....
.....
5. Tel. No.: Mobile Phone No.:
6. Email: Fax No.:

C. PAYMENT DETAILS:

Payable to "LEMBAGA JURUTERA MALAYSIA" Payment details:

- | | |
|--|--|
| <p>* <input type="checkbox"/> Bank draft/..... a bank on</p> | <div style="background-color: black; color: white; padding: 10px; border: 1px solid black;"> <p>To be filled by the applicant
either PE, PEPC, AC or IOW</p> </div> |
| <p>* <input type="checkbox"/> Malaysia M..... (fy):
No.:</p> | |

D. DECLARATION: (choose either one)

I declare that I,	a) * <input type="checkbox"/> Not a bankrupt	* <input type="checkbox"/> A bankrupt	
	b) * <input type="checkbox"/> Residing in Malaysia for NOT less than 6-month prior to date of renewal.	* <input type="checkbox"/> Residing in Malaysia for less than 6-month prior to date of renewal.	

E. CPD RECORD for the last three years:

Years				Total CPD
CPD hours				

I hereby declare that the information and particulars provided by me in this form is true and correct.

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(signature of applicant)

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(date)

NOTE: * Please (✓) where applicable.

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| * <input type="checkbox"/> Inspector of Works
<i>(Renewal fee RM30.00 for every 3-year)</i> | * <input type="checkbox"/> Accredited Checkers
<i>(Renewal fee RM 200.00 and RM100.00 for age ≥ 60 years old)</i> |

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- BEM Registration No.:
- Address (if any change):
.....
.....
.....
- Tel. No.: Mobile Phone No.:
- Email: Fax No.:

C. PAYMENT DETAILS:

Payable to "LEMBAGA JURUTERA MALAYSIA". Payment details:

- | | |
|--|---|
| * <input type="checkbox"/> Bank draft/Cheque No.:
..... | * <input type="checkbox"/> Payment 'online' via bank
amount on |
| * <input type="checkbox"/> Malaysia Money Order/Postal Order No.:
..... | * <input type="checkbox"/> Others (please specify):
..... |

D. DECLARATION: (choose either one)

I declare that I,

a) * <input type="checkbox"/> Not a bankrupt	* <input type="checkbox"/> A bankrupt
b) * <input type="checkbox"/> Residing in Malaysia less than 6-month prior to date of renewal.	* <input type="checkbox"/> Residing in Malaysia for less than 6-month prior to date of renewal.

E. CPD RECORD for the last

Years	CPD hours	Total CPD

Choose only one with payment detail

I hereby declare that the information and particulars provided by me in this form is true and correct.

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(signature of applicant)

.....
(date)

NOTE: * Please (✓) where applicable.

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for age ≥ 60 years old) | * <input type="checkbox"/> Professional Engineer with
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| * <input type="checkbox"/> Inspector of Works
(Renewal fee RM30.00 for every 3-year) | * <input type="checkbox"/> Accredited Checkers
(Renewal fee RM 200.00 and
RM100.00 for age ≥ 60 years old) |

B. APPLICANT DETAIL (to be completed by the applicant in BLOCK LETTERS):

- Name:
- MyKad (Malaysian) / Identity Card No. (Foreign): Nationality:
- BEM Registration No.:
- Address:

Choose either one:

<input checked="" type="checkbox"/>	Not a bankrupt	<input type="checkbox"/>	A bankrupt
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<input checked="" type="checkbox"/>	Residing in Malaysia NOT less than 6-month prior to date of renewal	<input type="checkbox"/>	Residing in Malaysia less than 6-month prior to date of renewal
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C. PAYMENT

Payable to "LEMBAGA JURUTERA MALAYSIA". Pay to the order of "LEMBAGA JURUTERA MALAYSIA".

- | | | |
|---|--|--|
| * <input type="checkbox"/> Bank draft/Cheque No.:
..... on | * <input type="checkbox"/> Malaysia Money Order/Postal Order No.:
..... | * <input type="checkbox"/> Others (please specify):
..... |
|---|--|--|

D. DECLARATION: (choose either one)

I declare that I,

- | | |
|--|---|
| a) * <input type="checkbox"/> Not a bankrupt | * <input type="checkbox"/> A bankrupt |
| b) * <input type="checkbox"/> Residing in Malaysia for NOT less than 6-month prior to date of renewal. | * <input type="checkbox"/> Residing in Malaysia for less than 6-month prior to date of renewal. |

E. CPD RECORD for the last three years:

Years				Total CPD
CPD hours				

I hereby declare that the information and particulars provided by me in this form is true and correct.

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(signature of applicant)

.....
(date)

NOTE: * Please (✓) where applicable.

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<i>(Renewal fee RM 200.00 and RM100.00 for age ≥ 60 years old)</i> |

B. APPLICANT DETAIL (to be completed by the applicant in BLOCK LETTERS):

- Name:
- MyKad (Malaysian) / Identity Card No. (Foreign): Nationality:
- BEM Registration No.:
- Address (if any change):
.....
.....
.....
- Tel. No.: Mobile Phone No.:
- Email : Fax No.:

C. PAYMENT DETAILS

Payable to "LEMBAGA"

- * Bank details
.....
- * Malaysia No.:

Fill in the table as sample below:

Years	2016	2017	2018	Total CPD
CPD hours	30	60	70	160

D. DECLARATION: (choose either one)

I declare that I,

a) * <input type="checkbox"/> Not a bankrupt	<input type="checkbox"/> A bankrupt
b) * <input type="checkbox"/> Residing in Malaysia for No less than 6-month prior to date of renewal.	* <input type="checkbox"/> Residing in Malaysia for less than 6-month prior to date of renewal.

E. CPD RECORD for the last three years:

Years				Total CPD
CPD hours				

I hereby declare that the information and particulars provided by me in this form is true and correct.

.....
(signature of applicant)

.....
(date)

NOTE: * Please (✓) where applicable.

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B. APPLICANT DETAIL (to be completed by the applicant in BLOCK LETTERS):

1. Name:
2. MyKad (Malaysian) / Identity Card No. (Foreign): Nationality:
3. BEM Registration No.:
4. Address (if any change):
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5. Tel. No.: Mobile Phone No.:
6. Email : Fax No.:

C. PAYMENT DETAILS:

Payable to "LEMBAGA JURUTERA MALAYSIA". Payment details:

- * Bank draft/Cheque No.: * Payment 'online' via bank
..... amount on
- * Malaysia Money Order/Postal Order * Others (please specify):

D. DECLARATION

I declare

Applicant signature and date of submission.

Malaysia for less than 6-
date of renewal.

E. CPD RECORD for the last three years:

Years				Total CPD
CPD hours				

I hereby declare that the information and particulars provided by me in this form is true and correct.

.....
(signature of applicant)

.....
(date)

NOTE: * Please (✓) where applicable.

CHECKLIST

(to be submitted together with FORM H)

	Applicant	For office use
1. Form H have been duly filled and signed.	<input type="checkbox"/>	<input type="checkbox"/>
2. CPD record for the last 3 years.	<input type="checkbox"/>	<input type="checkbox"/>
3. Payment by cheque:		
(a) Payable to "Lembaga Jurutera Malaysia".	<input type="checkbox"/>	<input type="checkbox"/>
(b) Same amount and figure.	<input type="checkbox"/>	<input type="checkbox"/>
(c) Valid bank account and signature.	<input type="checkbox"/>	<input type="checkbox"/>
(d) Valid date/month/year.	<input type="checkbox"/>	<input type="checkbox"/>
(e) No correction made on cheque.	<input type="checkbox"/>	<input type="checkbox"/>

Remarks:

.....

.....

.....

.....

.....

I confirm that I have completed the above and fulfil BEM requirement

.....
(Signature of applicant)

Date :

<p>FOR OFFICE USE ONLY</p> <p>Signature of Officer-in-Charge Board of Engineers Malaysia</p> <p>.....</p> <p>Date :</p>
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BOARD OF ENGINEERS MALAYSIA

CPD 7/2003

**REGISTERED PROFESSIONAL ENGINEERS
CONTINUING PROFESSIONAL DEVELOPMENT**

FOR PE, PEPC AND IOW

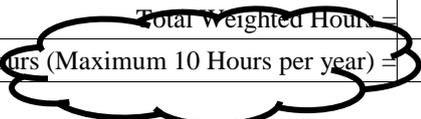
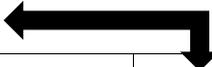
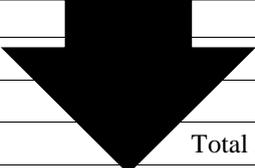
No: _____
PE _____

Year : 2018

Ref.	Date	CPD Activity/topic/provider	Time (hours)		
			Actual	Weight factor	Allowable Weighted CPD Hours
1. Formal Education and Training Activities (time weighted factor = 2)					
1.1	2018	Master in Engineering – ME777 Project	32	2	64
1.2	2017	Master in Engineering – ME555 Quality	32	2	64
1.3	2016	Master in Engineering–ME568 Value Chain	32	2	64
Total Weighted Hours =					192
Allowable Weighted CPD Hours (No limit) =					192
2b. Informal Learning Activities – Private Study (time weighted factors = 1)					
			6	1	6
			6	1	6
Total Weighted Hours =					12
Total Allowable Weighted CPD Hours (Maximum 20 Hours per year) =					12
2b. Informal Learning Activities - private study (time weighted factors = 0.5)					
2b.1	2018	Read BEM Buletin & IEM Journal	10	0.5	5
Total Weighted Hours =					5
Total Allowable Weighted CPD Hours (Maximum 10 Hours per year) =					5

2b. Informal Learning Activities – Private Study

- Reading books, journals, manuals.
- Familiarisation with the operation of technological aids, computer programs, equipment, etc.



BOARD OF ENGINEERS MALAYSIA
REGISTERED

FOR PE, PEPC AND IOW

SHEET No. 2

Name: _____
PE No: _____

Year : 2018

Ref.	Date	CPD activity/topic/provider	Time (hours)		
			Actual	Weight factor	Allowable Weighted CPD Hours
3. Conference and Meeting (time weighted factor = 1)					
3.1	20.05.2018	ACEM Site Supervision Course	4	1	4
3.2	15.07.2018	BEM Registration of IOW	4	1	4
Total Weighted Hours =					8
Total Allowable Weighted CPD Hours (no limit) =					8
4. Presentation and Papers (time weighted factors = 10)					
4.1	4.3.2018	Prepared and presented "Fatigue Analysis" during FMM Seminar.	2	10	20
4.2	10.4.2018	Prepared and presented "Fatigue Analysis" during Mechanical Johor Convention.	2	10	20
Total Weighted Hours =					40
Total Allowable Weighted CPD Hours (Maximum 30 Hours) =					30

- 4. Presentation & Papers**
- Preparation of material for courses, conferences, seminars and symposiums.
 - Presentation on industry experience to students at universities, colleges, old boys club, school community, etc.
 - Same paper but recycles (e.g. include new updates) for other forums – CPD hours can be claimed.
 - Same paper, no update, reuse for other purpose – CPD hours cannot be claimed under this Category but can be claimed under Category 5: Service Activities subject to maximum hours

BOARD OF ENGINEERS MALAYSIA
REGISTERED

FOR PE, PEPC AND IOW

SHEET No. 2

Name _____
PE No _____

Year : 2018

5. Service Activities
- Service to the profession
 - Member of Engineering Programmes accreditation panel
 - Participation in CPD audits
 - Review of technical papers prior to publication
 - Serving BEM, IEM Committees, other professional institutions, national committees, technical societies.
 - Preparation of draft, papers, minutes of meeting related to engineering and national interest.
 - Arbitrations (unless your job is an arbitrator)
 - Expert Witness (unless your job is an expert witness)
 - Teaching Part-Time course at IPTA/IPTS (as long as it is voluntary job)
 - Examiner for Professional Assessment Exams/Professional Interview
 - Preparation of PRK Papers (voluntary basis; not salaried for)
 - Conduct in-house training under voluntary basis
 - Mentor (voluntary)
 - Organising national conference (voluntary)
 - Organising field trips (voluntary)

			Time (hours)		
			Total Weighted Hours = 40		
			Total Allowable Weighted CPD Hours (Maximum 30 Hours) = 30		
5. Service Activities (time weighted factor = 1)					
5.1	1.2.2018	Factory visit at Japan	2	1	2
5.2	2018	Committee Member of IEM	12	1	12
5.3	11.8.2018	CSR – building temporary shelter for flood victim	18	1	18
			Total Weighted Hours = 32		
			Total Allowable Weighted CPD Hours (Maximum 30 Hours) = 30		

FOR PE, PEPC AND IOW

CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 3

Every Registered Professional Engineer must submit his/her CPD record with the application for the annual renewal of his/her registration. The CPD record must be comprehensive and should include details as shown in the pro format above. If the/submitter is a PEPC or IOW, the/submitter must also submit that with the statement of the experience. His/her record must be comprehensive and should include details as shown in the pro format above.

	Last 2-year (2016) total declared CPD	Last year (2017) total declared CPD	Total declared CPD for year 2018
<p>i. CPD Hours for this year [1 + 2a + 2b + 3 + 4 + 5] 2018 <u>277</u> Hours</p> <p>ii. CPD Hours for last Year 2017 <u>30</u> Hours</p> <p>iii. CPD Hours for year before last Year 2016 <u>50</u> Hours</p> <p>iv. Total CPD Hours for the last 3 calendar years * <u>357</u> Hours</p>			
			<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> Total rolling 3-year collected CPD </div>

I hereby declare that the information provided above is true and correct and I shall be fully accountable for it.

.....
(Signature of Applicant)

.....
(Date)

REMINDER!

- * **All Registered Professional Engineer must obtain at least 75 CPD Hours over the last three calendar years.**
- * **All Registered Professional Engineer with Practicing Certificate must obtain at least 150 CPD Hours over the last three calendar years.**
- * **All Registered Inspectors of Works must obtain at least 30 CPD Hours over the last three calendar years**