

FORM H1

REGISTRATION OF ENGINEERS ACT 1967 (REVISED 2015)

APPLICATION FOR RENEWAL OF REGISTRATION FOR YEAR

Regulation 36 of the Registration of Engineers Regulations 1990 (Revised 2015)

1. Application for Renewal of Registration for:

- | | |
|---|--|
| * <input type="checkbox"/> Sole Proprietorship
(Annual fee RM250.00) | * <input type="checkbox"/> Partnership
(Annual fee RM500.00) |
| * <input type="checkbox"/> Body Corporate
(Annual fee RM1,000.00) | * <input type="checkbox"/> Multi Discipline
(Annual fee RM1,000.00) |

2. Name of Sole Proprietorship/ Partnership/ Body Corporate/ Multi Discipline:

.....

3. Registration No. (**with BEM**):

4. Address (*if any change*):

.....
.....
.....

5. Tel. No.: Fax No.:

6. Email :

7. Payable to 'LEMBAGA JURUTERA MALAYSIA'. Payment details:

- | | |
|--|---|
| * <input type="checkbox"/> Bank draft/Cheque No.:
..... | * <input type="checkbox"/> Payment 'online' via bank
amount on |
| * <input type="checkbox"/> Malaysia Money Order/Postal Order
No.: | * <input type="checkbox"/> Others (<i>please specify</i>):
..... |

8. Declaration (*choose either one*):

I hereby declare the company	a) * <input type="checkbox"/> Not a bankrupt	* <input type="checkbox"/> A bankrupt/winding up by the Court
	b) * <input type="checkbox"/> Business confining to engineering services only	* <input type="checkbox"/> Business NOT confining to engineering services only

I hereby declare that the information and particulars provided by me in this form is true and correct.

.....
(signature of Director-In-Charge)

.....
(date)

NOTE: * Please (✓) where applicable.

FORM D10

BOARD OF DIRECTORS FOR YEAR

(This form must be completed for ALL Directors of the Company)

Name of Multi Disciplinary :

Registration No with BEM :

(Note : Please leave blank for new applications)

BOARD OF DIRECTORS –

A. PROFESSIONAL ENGINEER WITH PRACTISING CERTIFICATE :

(Where space provided is insufficient, please attach annexed sheet)

*Director	Name	Identification Card No./Passport No.	Registration No.	Branch of Engineering

* Tick (✓) if the Director is NEW.

Note: Composition of Board of Directors shall comply with Section 7B and Regulation 34B(2)(a) of the Act which state that at least two third of the Board of Directors are Professional Engineer with Practising Certificate with combination of service comprising Architects or Professional Surveyors.

B. ARCHITECTS AND PROFESSIONAL QUANTITY SURVEYORS :

(Where space provided is insufficient, please attach annexed sheet)

*Director	Name	Identification Card No./Passport No.	Professional Architect / Quantity Surveyor Registration No.	Profession

* Tick (✓) if the Director is NEW.

Note: Composition of Board of Directors shall comply with Section 7B and Regulation 34B(2)(a) of the Act which state that at least two thirds of the Board of Directors are Professional Engineer with Practising Certificate with combination of service comprising Architects or Professional Surveyors.

C. ANYBODY OR PERSONS :

(Where space provided is insufficient, please attach annexed sheet)

*Director	Name	Identification Card No./Passport No.	Profession

* Tick (✓) if the Director is NEW.

Note: Composition of Board of Directors shall comply with Section 7B and Regulation 34B(2)(b) of the Act which state that the remaining members of the Board of Directors may be any persons.

FORM E10

SHAREHOLDERS FOR YEAR

(This form must be completed for ALL Shareholders of the Company)

Name of Multidisciplinary :

Registration No with BEM :

(Note : Please leave blank for new applications)

A. PROFESSIONAL ENGINEER WITH PRACTISING CERTIFICATE :

(Where space provided is insufficient, please attach annexed sheet)

*Shareholder	Name	Registration No.	Branch	No. of Shares	Shareholdings %

* Tick (✓) if Shareholder is NEW.

Total ¹ :

B. ARCHITECTS AND PROFESSIONAL QUANTITY SURVEYORS :

(Where space provided is insufficient, please attach annexed sheet)

*Shareholder	Name	Registration No.	No. of Shares	Shareholdings %

* Tick (✓) if Shareholder is NEW.

Total ² :

C. ANY PERSON OR ANY BODY CORPORATE OR ANY PERSON AND BODY CORPORATE (if applicable) :

(Where space provided is insufficient, please attach annexed sheet)

*Shareholder	Name / Body Corporate	Profession/ Registration No.	No. of Shares	Shareholdings %

* Tick (✓) if Shareholder is NEW.

Total ³ :

D. TOTAL SHAREHOLDING :

GRAND TOTAL :

E. SIGNATURE OF ALL THE SHAREHOLDERS IN THE BODY CORPORATE

(i)	(ii)
(Name)	(Name)
.....
(Stamp Seal & Date)	(Stamp Seal & Date)
(iii)	(iv)
(Name)	(Name)
.....
(Stamp Seal & Date)	(Stamp Seal & Date)
(v)	(vi)
(Name)	(Name)
.....
(Stamp Seal & Date)	(Stamp Seal & Date)

Notes:

1. Share equity shall comply with Section 7B and Regulation 34A (2)(c) of the Act which state that at least ten percent of its share equity to be held by Professional Engineer with Practising Certificate.
2. Share equity shall comply with Section 7B and Regulation 34A(2)(b) of the Act which state that at least sixty percent of its share equity to be held by Professional Engineer with Practising Certificate with combination of service comprising Architects or Professional Quantity Surveyors.
3. Share equity shall comply with Section 7A and Regulation 34A(2)(d) of the Act which state that the remaining share equity may be held by any person or any body corporate or any person and body corporate.
4. Section 7B(4) of the Act states that for the purposes of the Act, the body corporate shall, upon its registration, be deemed to be an Engineering Consultancy Practise.
5. If a shareholder is a body corporate, please state its registration number, which is the number located to it on its incorporation by the Registrar of SSM.
6. In case of transfer/change of shares among shareholders of the company, please submit Form 32A and Stamp Certificate. Please ensure that Form 32A and Stamp Certificate is certified by the Company Secretary with the original stamp.

PENALTY

Section 24(a) of the Registration of Engineers Act 1967 (Revised 2015): “Any person, sole proprietorship, partnership, or body corporate who procures or attempts to procure registration or a certificate of registration under this Act by knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, application or representation whether in writing or otherwise, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding fifty thousand ringgit, or to imprisonment for a term not exceeding three years, or to both.”

PRINCIPAL / PARTNERS / DIRECTORS DECLARATION FORM
FOR YEAR

(this form must be completed by all principal / partners / directors)

1. Name:
2. Reg. No.: Discipline:
3. List of all organization (including non-engineering companies) in which you are involved
(Where space provided is insufficient, please attach annexed sheet):

Designation	Name of Company	Nature of Business

.....
(Signature)

.....
*(Professional Registration Stamp /
Others - if available)*

CHECKLIST FORM

(to be submitted together with FORM H1)

	Applicant	For office use
1. Form H1 have been duly filled and signed.	<input type="checkbox"/>	<input type="checkbox"/>
2. The annual renewal fee. <i>Note: Body Corporate & Multi-Disciplinary: RM1,000.00 Partnership: RM500.00 Sole Proprietorship: RM250.00</i>	<input type="checkbox"/>	<input type="checkbox"/>
3. Optional – Courier service charge of RM15.00	<input type="checkbox"/>	<input type="checkbox"/>
4. Complete & sign form. <i>Note: Body Corporate: FORM D7 & E7 Multi-Disciplinary: FORM D10 & E10 Partnership: FORM DE8 Sole Proprietorship: FORM D9</i>	<input type="checkbox"/>	<input type="checkbox"/>
5. Complete & sign Declaration Form For Year	<input type="checkbox"/>	<input type="checkbox"/>
6. Company Annual Return <i>(for Body Corporate & Multi Disciplinary only)</i>		
(i) Date of the latest Annual Return.	<input type="checkbox"/>	<input type="checkbox"/>
(ii) Certified by the Company Secretary.	<input type="checkbox"/>	<input type="checkbox"/>
(iii) Approval stamp must be original.	<input type="checkbox"/>	<input type="checkbox"/>

Remarks:

.....

.....

.....

I confirm that I have completed the above and fulfil BEM requirement

.....
(Signature of applicant)

Date :

FOR OFFICE USE ONLY

Signature of Officer-in-Charge
Board of Engineers, Malaysia

.....
Date :

